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Deputy Attorney General (Commercial Division) (Washington, D.C.)

Description

Located in the nation's capital, The Office of the Attorney General (OAG) is the chief legal office of the District of Columbia. The OAG enforces the laws of the District, defends and provides legal advice to the District's government agencies and protects the interests of the District's residents. This position is located in the Commercial Division.

The Commercial Division provides legal services and advice related to numerous core District government functions, including the procurement of essential goods and services, the support of economic development efforts, the acquisition of real estate, the protection of affordable housing, the preservation of government claims in bankruptcy proceedings, the financing of government operations through bonds, and the defense of tax assessments.

With the help of an Assistant Deputy, the Deputy manages and oversees the operations of the Commercial Division, which is comprised of more than 25 attorneys and 4 professional staff. The Commercial Division is divided into three sections: Government Contracts, Tax and Finance, and Land Acquisition and Bankruptcy. Each section is managed by a Chief. Each Chief reports to the Deputy.

The Deputy is responsible for effectively managing the work of all Commercial Division attorneys and staff. The Deputy's core duties include developing and implementing a strategic plan for the Commercial Division; evaluating the performance of Commercial Division attorneys and staff; managing the Commercial Division's budget; overseeing all Commercial Division litigation, including tax, bankruptcy, condemnation, and government contracts litigation; overseeing the issuance of District bonds and notes; overseeing the review of District contracts; and serving on OAG's senior management team. In carrying out these duties, the Deputy advises and works closely with the Attorney General and the Chief Deputy Attorney General.

DUTIES AND RESPONSIBILITIES

The responsibilities of the Deputy Attorney General for the Commercial Division include:

- Directly supervising and assessing the performance of the Commercial Division Assistant Deputy, Section Chiefs, and other direct reports;
- Indirectly supervising and assessing the performance of Commercial Division attorneys, paralegals, and support staff;
- Advising the Attorney General and the Chief Deputy Attorney General on issues confronting the Commercial Division;
- Establishing a strategic plan for the Commercial Division;
- Maintaining and bolstering the morale of Commercial Division staff with effective management practices that prioritize high performance, job satisfaction, professional growth, team-building, and camaraderie;
- Providing and facilitating guidance, mentoring, training and other necessary support for the Commercial Division Assistant Deputy, Section Chiefs, attorneys, and professional staff;
- Supervising all Commercial Division work, including all litigation and all advice

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Job Location

Washington DC

Date posted

October 19, 2025

provided to OAG and other District agencies, in coordination with the Assistant Deputy and Section Chiefs;

Overseeing the administration of the Commercial Division, including establishing and ensuring compliance with policies and procedures, generating monthly case reports and other evaluative tools for the Attorney General and Chief Deputy Attorney General, and preparing annual budget requests, monitoring spending against approved budgets, and continuously assessing the Commercial Division's budgetary needs;

Assisting with the preparation for OAG's annual Council oversight and budget hearings;

Monitoring significant changes in laws and regulations applicable to the Commercial Division's work;

Communicating and working with District officials from other District agencies, the Council, and the federal government on issues pertaining to the Commercial Division's work.

Engaging in public speaking about the Commercial Division's work, including with the press and the Council and through community engagement activities;

Assisting, as part of OAG's senior management team, with agency-wide initiatives, including agency committees; and

Coordinating with other OAG Division Deputies on cross-Divisional work.

HOW TO APPLY: Application must be completed in its entirety, along with the following submissions:

1) Cover Letter

2) Résumé

3) Legal Writing Sample

4) A List of Three References

*Please upload all of these documents as one combined PDF in the "resume" field of the application. If experiencing issues uploading attachments, please send the required documents to OAGrecruitment@DC.gov. Failure to submit the required documentation may lead to non-consideration for the position.**

QUALIFICATIONS AND EDUCATION

The successful candidate for this position must possess a Juris Doctor; be a member of the District of Columbia bar; and have a minimum of ten (10) years of experience as a practicing attorney. The ideal candidate should possess: strong managerial, organizational and interpersonal skills, together with significant experience in organizational management; significant experience supervising legal work, including the work of both attorneys and non-attorney legal professionals; significant experience in complex civil or administrative litigation, ideally involving one or more of the following areas—government contracts, bankruptcy, condemnation, and tax assessment; experience in strategic planning; experience in transactional work, ideally involving one or more of the following areas—government contracts, commercial development, and public financing; effective oral and written communication skills; the ability to manage a high volume workload in a fast-paced environment; and an aptitude for innovatively using the law to vindicate the rights and interests of the District and its residents. The successful candidate may not possess every one of these skills. Individuals with many of these skills, even if not all of them, are encouraged to apply.

LICENSES AND CERTIFICATIONS

The incumbent must be an active member in good standing of the District of Columbia Bar or have the ability to waive in and be admitted within 360 days of appointment. An appointee to the Legal Supervisory Service shall remain a member in good standing of the District of Columbia Bar and be admitted to practice in the U.S. District Court for the District of Columbia during his/her employment in the Legal Supervisory Service.

If not currently a member of the District of the Columbia Bar, prior to appointment, the successful candidate must send proof that his/her completed District of Columbia Bar application has been submitted to the District of Columbia Bar.

WORKING CONDITIONS/ENVIRONMENT

Work is normally performed in an office environment. Generally, work is sedentary, some walking, handling, and carrying of light to moderately heavy objects (such as case records, briefcases, and exhibits) is required.

OTHER SIGNIFICANT FACTS

1st screening will occur after after seven (7) days

Tour of Duty: Monday – Friday; 8:00 am – 5:00 pm

Duration of Appointment: This position is an at-will appointment in the Senior Executive Attorney Service.

Plan, Series, Grade: LX-0905-02

Salary: Negotiable up to \$195,000; based on available funding for this position; and applicants professional attorney experience.

Collective Bargaining Unit (Non-Union): This position is not covered under a collecting bargaining agreement.

RESIDENCY REQUIREMENTS: This position is in the Senior Executive Attorney Service and therefore the selected candidate will be required to reside in the District of Columbia or move to the District of Columbia within 180 days of appointment and will need to remain a resident of the District of Columbia for the duration of their employment in this position.

POSITION DESIGNATION: In accordance with Chapter 4 of the D.C. personnel regulations, Suitability, this position has been deemed Security-Sensitive. Accordingly, the incumbent will be subject to pre-employment checks (criminal background checks, consumer credit check, traffic record checks, and drug screenings, if applicable) as a condition of employment, and will be subject to periodic criminal background checks for the duration of your tenure.

EEO STATEMENT: The District of Columbia Government is an Equal Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq. (Act), the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual

orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination that is also prohibited by the Act. In addition, harassment based on any of the above-protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

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