



# Government-wide Procurement Consolidation Effort

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FAS Commissioner



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# Government-wide Procurement Consolidation

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## Overview & Background

### Streamline Federal Procurement

Executive Order - Eliminating Waste and Saving Taxpayer Dollars by Consolidating Procurement centralizes the acquisition of common goods and services at the General Services Administration.

### Creating Efficiencies

Aligns with the Administration's goal of improving government efficiency by eliminating duplication and enabling agencies to focus on their core mission.



# Executive Order Milestones



OMB Director designates GSA as the executive agent for all Government-wide acquisition contracts for IT

Agency heads submit proposal to transition the procurement of common goods and services to GSA Administrator

GSA Administrator submits comprehensive plan to OMB for GSA to procure common goods and services

Submit agency plans to [AgencyCentralizedAcquisitionPlans@gsa.gov](mailto:AgencyCentralizedAcquisitionPlans@gsa.gov) by May 19th



# Common Good and Services

- **EO Defines:** the common Government-wide categories defined by the Category Management Leadership Council (CMLC) led by the Office of Management and Budget (OMB).
  - Expectation is that all common goods and services will be part of agencies' transition plans.
- Many purchases are uncommon, as they are not procured by multiple agencies.
  - Agencies have specialized procurement expertise.

## Common examples

- Laptops, cell phones, tablets.
- Commercial software licenses.
- Groundskeeping and landscaping.
- Commercial motor vehicles.
- Consulting services.

## Not Common examples

- FHA within DoT - highway construction.
- OPM - Federal Employee Health Benefits.
- VA - Pharmaceuticals and medical services.
- DoD - Tactical motor vehicles.
- Defense Logistics Agency - military uniforms.
- NASA - Aeronautics and space travel.
- DHS - Ammunition, security systems.
- SSA - Management of proprietary technology systems used to calculate and pay benefits.



# Begin with the end in mind...

## Types of Agreements

### (Required) Interagency Agreement(s)

- 7600A outlines scope of work to transfer, roles/responsibilities, general terms & conditions
- 7600B outlines specific contracts to transfer, funding

### (If Possible) Memorandum of Understanding

- Used for full transfer of function
- Depends on transferring agency's organizational structure and systems used
- Requires OMB approval



# Darrick Early

GSA OCAS Project Executive



# Pre-Transition Coordination

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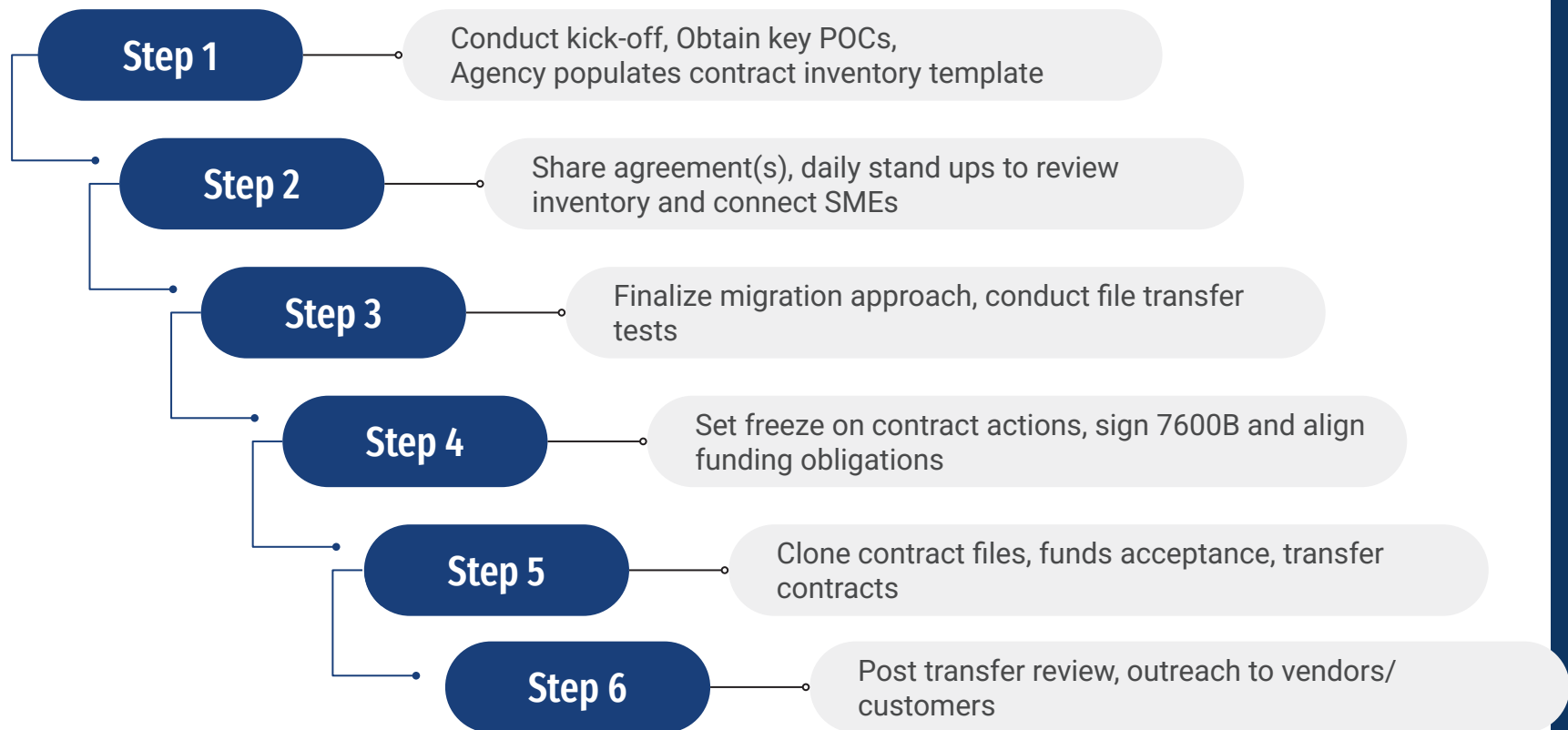
## GSA

- Determine required approvals and regulations
- Draft agreement(s)
- Review active contracts
- Evaluate staffing needs

## PARTNERING AGENCY

- Provide and review active contracts
- Support GSA's transition
- Share contract & funding details
- Coordinate proposed workforce changes with GSA
- Identify decision-makers

# Agency Engagement Steps





# Engagement Focus Areas

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**01.**

## **Contract Inventory**

Review of all active contracts

**02.**

## **Finance**

Funds management & vendor registration

**03.**

## **Systems**

Data migration and contract transfer

**04.**

## **Human Capital**

Resource needs

**05.**

## **Communications**

Close engagement essential

**06.**

## **Points of Contact**

Identify key SMEs



# Contract Inventory

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- **Populate contract inventory in GSA-provided template**
- **Identify any contracts nearing end of life and ensure alignment with existing EOs**
- **Conduct line-by-line review of inventory, prioritize mission critical**
- **Reach agreement with agency on complete list of active contracts transferring to GSA**



# Finance

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- **Map contract inventory to GSA systems used for support, develop financial templates, and address handling of open orders**
- **Manage vendor registrations and establish coding for tracking and reporting**
- **Draft IAA Part Bs, package with IAA Part A (GT&C), initiate funds management**



# Systems

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- **Identify and assess contracting systems used**
- **Develop export strategy and finalize migration timeline; to include a pause on future contract actions**
- **Contract file transfer tests to validate approach**
- **Execute data migration of contract files to GSA**
- **Validate migration and load contracts in GSA systems**



# Human Capital

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- **Agencies will need to maintain project/program managers (PMs) & Contracting Officer Representatives (CORs)**
- **Contracting staff will depend on how the agency structures their support for buying the common goods and services contracts to be transferred to GSA**
- **More information and details forthcoming**



# Communications

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## Pre-Transition

- **Connect GSA and agency SMEs**
- **Establish daily meeting cadence to monitor pre-transition activities**
- **Meet with agency program offices to discuss transition activities**
- **Notify impacted vendors about the upcoming change**

## Post-Transition

- **Notify clients and vendors of the agency change and introduce to new agency contacts**
- **Establish regular check-ins**

## Ongoing

- **GSA website: [gsa.gov/centralization](https://gsa.gov/centralization)**



# Transferring Agency Points of Contact

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## Contacts Needed on Day 1

- **Procurement / Contracting**
  - Chief Acquisition Officer and/or
  - Senior Procurement Executive
- **General Counsel**
- **Finance**
- **Systems Functional Administrators**
  - Contract Writing
  - Financial
  - Electronic Contract File
- **Human Capital**



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